

**DOCUMENTS TO BE SUBMITTED TO THE LICENSING AUTHORITY,
DRUGS CONTROL ADMINISTRATION BY THE APPLICANT.
(FOR RENEWAL OF LICENCES IN Form-26 [for FORM-25, 25-B (repacking), 28,28D
(LVP, Sera, Vaccines, r-DNA derived drugs), 32]**

For Renewal:

1. Application (statutory) in form-24/ 27/ 31/ 27D/ 24B
duly signed by the Proprietor / Managing Partner / Managing Director/ Person declared
as responsible under Sec.34 / Person Authorized by the Board of Directors accompanied
by Company Board Resolution.
2. Copies of drug licences held by the firm.
3. Declaration of the Proprietor / Partners / Directors etc. in Affidavit (as per format)
and list of Directors downloaded from MCA website signed by Company Secretary /
Managing Director (In case of company).
4. Consent letters of approved technical staff.

Documents to be submitted at the time of inspection of the firm for verification:

Production particulars of the drugs manufactured during the previous licensing period.